

## **Monthly Commissioner Meeting Minutes**

**Date: Wednesday March 22<sup>nd</sup> 2023**

**Time: 10:00am**

**Location: Clinton County Board of Elections-137 Margaret St Suite 104  
Plattsburgh NY 12901**

**Meeting started at 10:01am**

### **1. Pledge of Allegiance**

**2. Roll call. Motion needed- Motion by Commissioner Souliere, Second by Commissioner Dyer**

### **3. Old Business-None**

### **4. New Business**

- **Discussed new system of bipartisan review of documents received by the Board of Elections.**
- **Plan is to have all daily work completed by 2pm daily so that it may be scanned, and then bipartisan reviewed through Voter Batch Maintenance to be done by Commissioners.**
- **Discussed Poll Worker Training. Scheduling of Classes will be late April/Early May. Deputy Commissioner Lloyd will teach general overview, Election Specialist Ross and Fisher will teach Knowink Poll Pad overview, and Commissioner Souliere and Deputy**

Commissioner Bast will teach the new ICE Voting machines. Each module is expected to last 40 minutes, with a total class time of 2 hours and 20 minutes with breaks included between each module.

- Deputy Commissioner Bast discussed sending notices to area school districts to inquire whether they would like for the Board of Elections to come in and have a Registration day, or if they would like for us to mail them Registration forms. Deputy Bast will coordinate and follow-up.
- Commissioner's Souliere and Dyer, as well as Election Specialists, Ross and Fisher, met with the Town Supervisor of Black Brook, to discuss concerns in regards to the Black Brook District 2 polling location (Black Brook Town Garage). It was brought to their attention that there needed to be paved handicapped parking (Meeting ADA Standards), as well as rails in the bathroom for accessibility (ADA). Town Supervisor stated that these concerns would be resolved immediately. Commissioners will follow-up.

5. Public Forum-None

6. Adjournment at 10:35am. Motion by Commissioner Souliere, Seconded by Commissioner Dyer.

**Next Meeting: April 26<sup>th</sup> at 10:00am**