

Jurisdictional Class: Competitive  
Adopted: May 9, 1991  
Revised: January 27, 2022

**FIRE LIEUTENANT**

**DISTINGUISHING FEATURES OF THE CLASS:** Employees in this class are charged with the responsibility of directing the work of firefighters at fires and in the station. A Lieutenant is subject to direct supervision from the company Captain. The class of Fire Lieutenant is distinguished from that of Fire Captain in that the latter is in charge of operations when both respond to the same fire or are on duty at the same time. A Lieutenant has complete charge of operations at the scene of a fire in the absence of or pending arrival of a superior officer. The incumbent does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

Assigns staff to lay out and connect hose lines and nozzles, turn water off and on, raise ladders, and ventilate buildings;  
Responds to all alarms assigned to the company while on duty;  
Supervises the work of firefighters at scenes of fire and at station;  
Inspects property at scene of fire to prevent re-ignition;  
Supervises the cleaning, checking, and replacement of tools and equipment after a fire;  
Supervises in salvage operations during and immediately following a fire;  
Inspects equipment, grounds, and station to insure proper order and condition;  
Inspects building and premises for fire hazards;  
Makes reports of personnel and activities;  
Assists with training and/or drills as needed;  
Supervises fire prevention inspections as assigned.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:**

Working knowledge of modern firefighting and fire prevention methods;  
Working knowledge of the municipality's fire prevention laws and ordinances;  
Working knowledge of the geography of the municipality;  
Working knowledge of first aid methods;  
Working knowledge of safety precautions involved in firefighting;  
Ability to recognize fire hazards;  
Ability to get along well with others;  
Ability to plan and supervise the work of others and to maintain discipline;  
Ability to prepare simple oral and written reports;  
Sound judgment.

**MINIMUM QUALIFICATIONS:** Five (5) years of satisfactory experience as a firefighter.