

COUNTY OF CLINTON)
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STATE OF NEW YORK)

April 21, 2021

Stenographer's minutes of the Regular Session of the Clinton County Legislature held Wednesday, April 14, 2021 via teleconference, Clinton County, New York.

PRESENT: Calvin Castine, Area 1
Simon Conroy, Area 4
Robert Hall, Area 10
Mark Henry, Chairperson, Area 3
Wendell Hughes, Area 8
Joshua Kretser, Area 9
Francis Peryea, Area 2
Richard Potiker, Area 5
Rob Timmons, Area 7
Patty Waldron, Area 6

ALSO PRESENT: Michael E. Zurlo, County Administrator
Kim M. Kinblom, Deputy County Administrator
Jacqueline Kelleher, County Attorney
John Kanoza, Director of Public Health
Eric Day, Director of Emergency Services
Glen Cutter, Director of Planning

The meeting was held remotely via teleconference in accordance with Governor Andrew Cuomo's Executive Order 202.101 due to the COVID-19 Pandemic, and the public had the opportunity to attend the meeting via an audio link.

Chairperson Henry called the meeting to order at 5:15 p.m.

Chairperson Henry welcomed newly-elected Legislator Joshua Kretser to the Legislative Board.

Michael Zurlo, the County Administrator, conducted roll call.

Legislator Conroy motioned to accept the minutes of the March 14, 2021 Regular Session, seconded by Legislator Peryea. Carried (10-0-0).

The meeting format did not include public comment. Members of the public were asked to express their concerns/comments by emailing: legislature@clintoncountygov.com.

Glen Cutter, the Planning Director, was present to discuss future Redistricting. He stated every 10 years a census is performed at the Federal level and data is distributed accordingly. The Planning Department utilizes that data to redistrict Clinton County so that every district has approximately 8,000 residents, give or take five percent. The Planning Department has been notified that data will be available approximately September 30th but the Planning Department would like to begin preparation for that process now as redistricting is a lengthy task, and is not expected to be completed prior to the 2022 elections.

Chairperson Henry stated a Committee, equally represented by Democrats and Republicans, will be formed to assist the Planning Department with this process.

Chairperson Henry moved on to Committee Reports.

Buildings and Grounds Committee – Legislator Timmons

Legislator Timmons stated the Buildings and Grounds Committee met on Monday, April 12th.

Jim Cleveland, the Superintendent of Buildings and Grounds, was present to discuss and review the request for qualifications (RFQs) for current and future Master Plan Projects.

Resolution #181 has been placed on the agenda as the result of the Committee's recommendations.

The next Buildings and Grounds Committee meeting is tentatively scheduled for Monday, May 10th at 4:30 p.m.

Children and Family Services Committee – County Administrator Michael Zurlo on behalf of Legislator Potiker

Mr. Zurlo stated the Children and Family Services Committee met on Tuesday, April 6th.

John Redden, the Commissioner of Social Services, discussed the statistics for February, 2021.

Resolutions #182 through #186 have been placed on the agenda as the result of the Committee's recommendations.

The next Children and Family Services Committee meeting is tentatively scheduled for Tuesday, May 4th at 5:15 p.m.

Economic Development and County Operations Committee – Legislator Waldron

Legislator Waldron stated the Economic Development and County Operations Committee meeting scheduled for Tuesday, April 13th was cancelled.

The Committee was polled on Resolutions #187 through #190 which have been placed on the agenda as the result of the Committee's recommendations.

As everyone is aware, Renee McFarlin, the Economic Development Director, will be leaving us soon. Renee's backfill resolution is on the agenda, under Waive Rule 13.2, as Resolution #250.

The next Economic Development and County Operations Committee meeting is tentatively scheduled for Wednesday, May 12th at 4:00 p.m.

Finance Committee – Legislator Timmons

Legislator Timmons stated the Finance Committee met on Wednesday, April 7th.

Kimberly Davis, the County Treasurer, and Rebecca Murphy, the Deputy County Treasurer, were present to discuss Compassion Care Revenue, sales tax, the correction of errors report and In Rem foreclosure.

Resolutions #191 through #193 have been placed on the agenda as a result of the Committee's recommendations.

The next Finance Committee meeting is tentatively scheduled for Wednesday, May 5th at 5:15 p.m.

Health Committee – Legislator Hughes

Legislator Hughes stated the Health Committee met on Tuesday, April 6th.

Richelle Gregory, the Director of Community Services, was present to discuss the "Authorizing Contract with Glen Schroyer, MD PLLC" resolution. John Kanoza, the Director of Public Health, was also present to discuss the Director's Report – January and February, 2021 and the Health Department Report – March 2021.

Resolutions #194 through #197 have been placed on the agenda upon the recommendation of the Committee.

Mr. Kanoza and Eric Day, the Director of Emergency Services, were present to provide a brief update on COVID-19 cases and vaccinations. Mr. Kanoza stated there are currently 110 active COVID-19 cases in isolation with one new death at the CVPH Medical Center. He reported Clinton County is quickly approaching the 180,000 mark in regards to COVID-19 testing. He provided several updates regarding local facilities and they are as follows: at SUNY Plattsburgh, there are nine students and staff in isolation and nine individuals in mandatory quarantine (he noted all were campus-living students), at CVPH there are six COVID-19 cases that were released from isolation but are still in hospital care and at the Clinton Correctional Facility, there is one asymptomatic inmate. He also provided a brief overview of all upcoming small vaccination PODs. Additionally, Mr. Kanoza reported there is a hold on the 100 Johnson & Johnson vaccinations doses that were scheduled for HCR clients due to the Federal Drug Administration (FDA) Review of the vaccine.

Mr. Day stated the New York State vaccination site at the Plattsburgh International Airport continues to operate. Mr. Kanoza stated there is pending approval for those individuals who need to receive their second dose at a separate location from their first dose due to travelling restrictions.

Mr. Kanoza also reported that the Department of Health is currently working with schools regarding proms and graduations.

The next Health Committee meeting is tentatively scheduled for Tuesday, May 4th at 4:30 p.m.

Human Services Committee – Legislator Peryea

Legislator Peryea stated the Human Services Committee met on Wednesday, April 7th.

Wendie Bishop, the Nursing Home Administrator, was present to discuss an emergency repair of the kitchen drain and discussed an issue regarding personnel in Executive Session.

Steve Bowman, the Veterans' Service Agency Director, discussed monthly statistics for March, 2021, the Veterans Feeding Veterans Program and a Request for Information 2456 – establishing New York State's First State-Owned Veterans Cemetery.

The next Human Services Committee meeting is tentatively scheduled for Wednesday, May 5th at 4:15 p.m.

Personnel Committee – Legislator Henry

Legislator Henry stated the Personnel Committee met on Monday, April 5th.

Kim Kinblom, the Personnel Director, discussed creating a standard one-year time limit for Personnel requests.

Resolutions #201 through #219 have been placed on the agenda upon the recommendation of the Committee.

The next Personnel Committee meeting is tentatively scheduled for Monday, May 3rd at 4:00 p.m.

Plattsburgh International Airport Committee – Legislator Hall

Legislator Hall stated the Plattsburgh International Airport Committee has not met since the last Regular Session.

The Committee was polled on Resolutions #220 and #221 which have been placed on the agenda as the result of the Committee's recommendations.

Legislator Hall provided the following updates:

- the Runway Reconstruction Project started on April 13th and as discussed previously, the runway will remain closed until June 22nd and Airline operations are scheduled to resume on June 23rd
- Plans are being finalized for the rapid testing site to be located at the Airport Terminal as part of the New York Forward Rapid Test Program with more information to be forthcoming once a start date is confirmed

- Airport staff continue to support the New York State Vaccination site located at 213 Connecticut Road and since the site opened on January 18th, approximately 80,000 vaccinations have been given.

Legislator Hall also stated he will be touring the runway rehabilitation progress at the Airport and reported if any Legislators would like to join him, to please contact him for details.

The next Plattsburgh International Airport Committee meeting is tentatively scheduled for Wednesday, April 28th at 4:00 p.m. via ZOOM.

Public Safety Committee – Legislator Castine

Legislator Castine reported the Public Safety Committee met on Monday, April 5th.

Jami Rock, the Administrative Assistant at the Child Advocacy Center, Eric Day, the Director of Emergency Services, Jamie Martineau, the Public Defender and Major Nick Leon were present to discuss their respective resolutions.

Resolutions #222 through #238 and Resolutions #248 and #249, under Waive Rule 13.2, have been placed on the agenda upon the recommendation of the Committee.

The next Public Safety Committee meeting is tentatively scheduled for Monday, May 3rd at 5:00 p.m.

Transportation Committee – Legislator Kretser

Legislator Kretser stated the Transportation Committee met on Monday, April 12th.

Glen Cutter, the Planning Director, and Shannon Thayer, the Planning Technician, were present to discuss the elimination of student bus passes, the 2020 Annual Report and the CCPT hazardous pay bonus.

Karl Weiss, the Highway Superintendent, was present to discuss 2021 CHIPS allocations (Mr. Zurlo reported an addition \$1.1 million in CHIPS funding will be forthcoming above what was received in 2020), equipment financing and several bridge projects.

Resolutions #239 through #244 have been placed on the agenda as a result of the Committee's recommendation.

The next Transportation Committee meeting is tentatively scheduled for Monday, May 10th at 5:15 p.m.

LIAISON REPORTS

Intercounty – Legislator Waldron

Legislator Waldron reported Herkimer County hosted, via Zoom, on March 25th with the majority of the meeting being a New York State Association of Counties (NYSAC) overview of the New York State budget. The next meeting is scheduled for the end of April.

Lake George/Lake Champlain Regional Planning Board – Legislators Kretser and Hughes

Legislator Hughes stated the Board met Tuesday, April 13th, to review various issues and reported the next meeting will be in July.

Chairman Henry stated there is a resolution to act upon on the agenda regarding the appointment of Legislator Kretser to the Lake George/Lake Champlain Planning Board.

Soil and Water – Legislator Timmons

Legislator Timmons stated the next scheduled meeting will be held on Thursday, April 15th.

STAFF REPORTS

County Attorney – Jacqueline Kelleher, Esq.

Ms. Kelleher did not have a report.

County Administrator – Michael Zurlo

Mr. Zurlo stated the CSEA voted to ratify the negotiated contract as previously discussed. Resolution #180, which is on the agenda, is seeking approval of that negotiated document.

Additionally, he reported Kim Kinblom, the Deputy County Administrator, has prepared and submitted the 2019 Shared Services Plan to New York State for reimbursement. He noted the 2018 Shared Services monies have been received and the Shared Services Committee continues to meet with municipalities to compose the 2021 Shared Services Plan for submittal. The next meeting Shared Services meeting will be held in May.

Lastly, Mr. Zurlo is requesting an Executive Session to discuss the personal histories of several employees.

There being no further business, Chairperson Henry moved on to resolutions. The following resolutions were approved unless otherwise noted.

Resolution #180 titled “Authorizing the Chairperson to Execute an Agreement by and Between the County of Clinton and CSEA, Local 1000/AFSCME, AFL-CIO, Clinton County Units 6450 and 6466 of Local 884” was moved by Legislators Waldron, Castine, Conroy, Hall, Henry and seconded by Legislators Hughes, Kretser, Peryea, Potiker, Timmons. Carried (10-0-0).

Discussion: Chairperson Henry thanked all individuals that helped to negotiate this agreement.

Resolutions #181 through #189 were approved.

Resolution #190 titled, “Authorizing Application and Acceptance of a New York State Community Development Block Grant (CDBG)/Cares Act” was moved by Legislator Waldron and seconded by Legislator Timmons. Carried (10-0-0).

Discussion: Mr. Zurlo stated currently there is not a project slated for \$1 million but under direction from Legislator Waldron he believes there is a viable application. Legislator Waldron stated that she has spoken to Richelle Gregory, the Director of Community Services, and John Kanoza, the Public Health Director, and together they feel they can form one grant application with the help of Glen Cutter, the Planning Director.

Resolutions #191 through #193 were approved.

Resolution #194 titled, "Authorizing Contract with Glenn Schroyer, MD, PLLC" was moved by Legislator Hughes and seconded by Legislator Castine. Carried (10-0-0).

Discussion: Mr. Zurlo stated this is not a new expense to the Department but simply fills the gap left by the previous nurse practitioner.

Resolutions #195 through #205 were approved.

Resolution #206 titled, "Approving Step Increase for Backfill of a Permanent, Full-Time Deputy Director of Community Services Position (PCN 3397) was moved by Legislator Hall and seconded by Legislator Timmons. Carried (10-0-0).

Discussion: Mr. Zurlo stated the Committee decided to increase the position to a Step 5, which was lower than what the Department Head requested.

Resolutions #207 through #219 were approved.

Resolution #220 titled, "Authorizing Lease Agreement with New York State Office of General Services (NYSOGS)" was moved by Legislator Hall and seconded by Legislator Hughes. Carried (10-0-0).

Discussion: Mr. Zurlo thanked Eric Day, the Emergency Services Director, and the Office of Emergency Services (OES) who were charged with negotiating this agreement. In addition, Mr. Zurlo stated he was charged with negotiating with the New York State Department of Health (NYSDOH) on a Memorandum of Understanding (MOU) regarding overtime expenses not covered in the before mentioned agreement and there will be a resolution forthcoming at the next Regular Session meeting.

Resolutions #221 through #226 were approved.

Resolution #227 titled, "Authorizing the Purchasing Agent to Solicit Bids for a Semi-Rigid Inflatable Boat and Trailer" was moved by Legislator Castine and seconded by Legislator Peryea. Carried (10-0-0).

Discussion: Mr. Zurlo stated this expense is covered by previous Stonegarden funding.

Resolutions #228 through #234 were approved.

Resolution #235 titled, "Authorizing Contract with Intrado Life & Safety Solutions Corporation for Text 2 9-1-1 Services" was moved by Legislator Castine and seconded by Legislator Peryea. Carried (10-0-0).

Discussion: Mr. Day stated the expense includes installation, provision of the service and four years of covered expenses paid for by 911 Surcharge monies.

Resolutions #236 through #247 were approved.

Legislator Conroy motioned to Waive Rule 13.2, seconded by Legislator Hughes. Carried (10-0-0).

Resolution #248 was approved.

Resolution #249 titled, "Amending Resolution #613 dated October 14, 2020 titled, "Authorizing Various Contracts for the Year 2021" was moved by Legislator Castine and seconded by Legislator Peryea. Carried (10-0-0).

Discussion: Mr. Zurlo stated that although this appears to be a significant increase, the service is provided by a different vendor and reflects current cost with a different vendor.

Resolution #250 titled, "Approving Backfill of a Permanent, Full-Time Economic Development Director Position" was moved by Legislator Conroy and seconded by Legislator Timmons. Carried (10-0-0).

Discussion: Legislator Conroy applauded Renee McFarlin's efforts in this position and commended her accomplishments.

Resolution #251 titled, "Authorizing Clinton County Participation in the State Septic System Replacement Fund for Isle La Motte Watershed Grant Acceptance" was moved by Legislator Hughes and seconded by Legislator Waldron. Carried (10-0-0).

Discussion: Mr. Zurlo stated the Department of Health received notification from New York State that \$250,000 was available for septic repairs encompassing the region of Rouses Point to the Cumberland Head area. If approved, the Grant must be accepted by April 20, 2021.

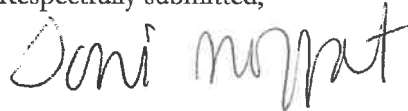
Mr. Kanoza stated this is the 2nd annual opportunity for this Grant. He reported \$75,000 was received in 2018, which addressed the areas surrounding Chateaugay Lake and Lake Champlain. The homeowner is responsible for 50 percent of the costs up to \$10,000. All work must be completed by 2026.

Legislator Peryea motioned to enter into Executive Session at 6:27 p.m. to discuss matters involving personnel matters, seconded by Legislator Castine. Carried (10-0-0).

Legislator Kretser motioned to exit Executive Session at 6:47 p.m., seconded by Legislator Hughes. Carried (10-0-0).

There being no further business to come before the Legislature, Legislator Potiker motioned to adjourn the meeting at 6:48 p.m., seconded by Legislator Peryea. Carried (10-0-0).

Respectfully submitted,



Toni Moffat
Executive Secretary to the County Administrator

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